



Argyll & Bute Council Election Staff

Job Description: Poll Clerk

The polling station team

At the polling station

From 07.00 and 0.00 pm on the day of the election

The Poll Clerk

At the polling station

The Role

- To ensure that the polling station is ready for the election
- To ensure that the polling station is open for the correct period of time
- To ensure that the polling station is closed at the correct time

Duties

- To ensure that the polling station is ready for the election
- To ensure that the polling station is open for the correct period of time
- To ensure that the polling station is closed at the correct time
- To ensure that the polling station is open for the correct period of time
- To ensure that the polling station is closed at the correct time
- To ensure that the polling station is open for the correct period of time
- To ensure that the polling station is closed at the correct time
- To ensure that the polling station is open for the correct period of time
- To ensure that the polling station is closed at the correct time



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Skills/Experience/Knowledge

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Training

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Payment and Tax

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